

School: _____ Year: _____ Dates: _____

Program: _____ Supervising Staff: _____

Activity Context

Learn to Surf at Lutanda Toukley is a great summer activity that is conducted on beautiful Central Coast beaches. It is facilitated by an independent contractor with qualified learn to surf instructors. The activity is designed as an entry level surfing activity, with participants learning the basics of surfing on a patrolled beach. Participants are transported to activity location in Lutanda Toukley bus. If dangerous surf conditions are present there is a high likelihood of the activity being modified.

This document contains the specific risks, control measures and grading for the Surfing activity. Please refer to the document **General Activity RMP – Lutanda Toukley** for a list of general risks and control measure relevant for all Lutanda Toukley activities, as well as risk rating information.

Risk Management Plan

Risk Description	Existing Control Measures	Risk Rating		
		Likelihood	Consequence	Risk Rating
Surfing Specific – Risk factors specifically associated with the activity of surfing at Lutanda Toukley				
Drowning	<ul style="list-style-type: none"> Participants required to be competent in the water Activity under constant supervision by Instructors Activity conducted on beach patrolled / supervised by lifeguards Participants required to have leg rope attached to board (floatation device) At least two instructors are present for activity Participants required to remain in defined boundaries (flags) Participants required to wear bright coloured rash shirt for visibility Participants instructed on what to do if they require help Participants instructed in how to identify and self-rescue from rip current Instructors trained in CPR and ocean rescue techniques 	Rare	Catastrophic	Medium
Slipping/Tripping Around the activity area	<ul style="list-style-type: none"> Participants encouraged to walk around activity area Water entry/exit is clear of obstruction 	Unlikely	Minor	Low
Fatigue / Cramp / Stress	<ul style="list-style-type: none"> Participants briefed on warming up for activity Activity monitored for fatigue of participants and they removed from water 	Unlikely	Minor	Low
Impact From surf board	<ul style="list-style-type: none"> Learn to surf area flagged and away from normal swim zone / other water users Participants instructed to keep away from other participants Participants assisted away from other participants 	Possible	Minor	Medium

Surfing Risk Management Plan – Lutanda Toukley

Risk Description	Existing Control Measures	Risk Rating		
		Likelihood	Consequence	Risk Rating
	<ul style="list-style-type: none"> Boards are soft – boards with soft edging 			
Rip Current Participant getting caught in...	<ul style="list-style-type: none"> Activity under constant supervision by Instructors Activity conducted on beach patrolled / supervised by lifeguards Participants required to remain in defined boundaries (flags) Participants required to wear bright coloured rash shirt for visibility Participants instructed on what to do if they require help Participants instructed in how to identify and self-rescue from rip current 	Unlikely	Moderate	Medium
Participant Lost	<ul style="list-style-type: none"> Activity under constant supervision by Instructors Participants briefed on activity boundaries Participants required to wear brightly coloured rash shirts 	Rare	Major	Low
Powered vessels ie. boats	<ul style="list-style-type: none"> Activity conducted in area away from boats 	Rare	Moderate	Low
Exposure to Elements Causing dehydration, heat stroke, hypothermia etc.	<ul style="list-style-type: none"> Weather conditions regularly monitored for adverse conditions Participants briefed on wearing suitable protective clothing Participants are encouraged to drink water, carry water bottles, water is located at site (surf club up from beach) Participants monitored closely and treated at first signs of exposure related illnesses Activities modified / cancelled if necessary or alternative activities arranged Sun-safe practices encouraged 	Unlikely	Moderate	Medium
Dangerous Water/Weather Conditions Eg. High wind, rough seas, high waves etc.	<ul style="list-style-type: none"> Weather and tide conditions regularly monitored for adverse conditions Activities delayed / cancelled if water conditions increase risk, participants moved to safe area Activities modified / cancelled if necessary or alternative activities arranged 	Unlikely	Moderate	Medium
Injury or Allergic Reaction caused by organism Bites, stings etc.	<ul style="list-style-type: none"> Groups briefed on arrival on potential hazards from marine creatures Suitable medication and first aid to be readily available Instructional staff have first aid training and knowledge of potential marine hazards and treatment Communication equipment readily available Participants are briefed on not touching marine life Activity moved / modified if necessary 	Rare	Moderate	Low
Contact with Natural or Man-made Hazards Causing Injury (cuts, abrasions etc.) Eg. Jetties, rocks, rubbish etc.	<ul style="list-style-type: none"> Participants briefed on potential hazards instructed to remain clear of fixed hazards Minor cuts/abrasions treated to reduce chance of infection Activity conducted in area free of significant hazards Activity will not run or be moved if strong tide into reef/rocks Participants will be briefed on dangers of being cut on rocks Participants required to remain in defined boundaries 	Possible	Minor	Moderate
Pollution	<ul style="list-style-type: none"> Activity area monitored for pollution Activity moved if pollution present 	Rare	Moderate	Low

Risk Rating Matrix

All identified risks are recorded in the following risk matrix according to likelihood and consequence. The purpose of this matrix is to provide a snapshot of all identified risks and establish the level of risk to determine if further treatment is required.

<i>Likelihood</i>	<i>Consequences</i>				
	1 - Insignificant	2 - Minor	3 - Moderate	4 - Major	5 - Catastrophic
1 - Rare	1	2	3 Bites/stings, pollution, powered vessels	4 Participant lost	5 Drowning
2 - Unlikely	2	4 Slipping, cramps, damage to environment	6 Exposure to heat/cold, water/weather conditions, rip current	8	10
3 - Possible	3	6 Cuts, Swallowing water, impact	9	12	15
4 - Likely	4	8	12	16	20
5 - Almost certain	5	10	15	20	25

Risk Treatment

1-4 Low Risk	10-14 High Risk
<ul style="list-style-type: none"> Risk does not generally need to be managed any further (current controls are adequate), however the risk needs to be monitored for changes in circumstances and current control effectiveness. Risk generally may be accepted. 	<ul style="list-style-type: none"> Risk is unacceptable, risks must be further treated or removed to bring rating to medium Risks are to be re-assessed by Activities Manager
5-9 Medium Risk	15+ Extreme Risk
<ul style="list-style-type: none"> Risk needs to be regularly monitored for any changes and control/treatment effectiveness. Risk may be accepted after consideration. 	<ul style="list-style-type: none"> Unacceptable risk, urgent attention is required to treat or remove risks Management to consider elimination of activity

Risk Assessment Conducted by: *Program Manager, Lutanda Toukley*

Date of Risk Assessment: *1st August 2017*

Date of Review: *May 2018*