



Camp Games Risk Management Plan

Lutanda Toukley

School: _____ Year: _____ Dates: _____

Program: _____ Supervising Staff: _____

Activity Context

Camp games include any various games that are facilitated by Lutanda Staff on-site, including wide games, initiatives, team challenges, races and sports. This risk management plan also covers the use of such activities at night, including campfires and night walks.

This document contains the specific risks, control measures and grading for the Camp Games activity. Please refer to the document **General Activity RMP – Lutanda Toukley** for a list of general risks and control measure relevant for all Lutanda Toukley activities, as well as risk rating information.

Risk Management Plan

Hazard / Risk Description	Existing Control Measures	Risk Rating		
		Likelihood	Consequence	Control Effectiveness
Camp Games Specific – Risk factors specifically associated with the camp games activity at Lutanda Toukley				
Slip – Trip – Fall	<ul style="list-style-type: none"> Appropriate footwear must be worn at all times First aid kits available onsite Instructors to clearly define boundaries and rules of games at start 	Unlikely	Minor	Low
Striking / Crushing Injury caused by improper use of equipment	<ul style="list-style-type: none"> First aid kits available onsite Instructors to clearly define boundaries and rules of games at start Equipment use is briefed and monitored during activity 	Unlikely	Minor	Low
Sprain / Strain	<ul style="list-style-type: none"> First aid kits available onsite Instructors to clearly define boundaries and rules of games at start Equipment use is briefed and monitored during activity Instant ice packs available 	Unlikely	Minor	Low
Participant Involvement Lack of...due to inability or unwillingness	<ul style="list-style-type: none"> Groups encouraged to be cooperative and inclusive as part of activity Various activities available – Instructor will move to another if activity is ‘failing’ 	Possible	Minor	Medium
Night Program Specific – Risk factors specifically associated with night programs at Lutanda Toukley				
Burns From campfire	<ul style="list-style-type: none"> Campfires will be supervised at all times by Instructor Water will be available onsite for burns Participants required to remain appropriate distance from fireplace All fires are in purpose built fireplaces 	Unlikely	Moderate	Medium

Camp Games Risk Management Plan – Lutanda Toukley

Hazard / Risk Description	Existing Control Measures	Risk Rating		
		Likelihood	Consequence	Control Effectiveness
	<ul style="list-style-type: none"> No items allowed to be pulled out of or thrown in fire by participants 			
Lost Participant On night walk	<ul style="list-style-type: none"> Instructors to clearly define boundaries and rules of games at start Instructors required at start and end of group on night walk Instructors carry communication equipment & torches 	Rare	Major	Low
Blinding From torches at night	<ul style="list-style-type: none"> Participants briefed on correct use of lights, and not to point lights in eyes 	Possible	Minor	Medium
Slip – Trip – Fall At night	<ul style="list-style-type: none"> Appropriate footwear must be worn at all times First aid kits available onsite Instructors to clearly define boundaries and rules of games at start Instructors required at start and end of group on night walk Instructors carry lighting, and point out hazards Participants encouraged to carry lighting on night walks 	Possible	Moderate	Medium

Risk Rating Matrix

All identified risks are recorded in the following risk matrix according to likelihood and consequence. The purpose of this matrix is to provide a snapshot of all identified risks and establish the level of risk to determine if further treatment is required.

Likelihood	Consequences				
	1 - Insignificant	2 - Minor	3 - Moderate	4 - Major	5 - Catastrophic
1 - Rare	1	2	3	4 Lost participant	5
2 - Unlikely	2	4 Slipping, Sprain, Striking	6 Burns	8	10
3 - Possible	3	6 Participant involvement, blinding	9 Fall at night	12	15
4 - Likely	4	8	12	16	20
5 - Almost certain	5	10	15	20	25

Risk Treatment

1-4 Low Risk <ul style="list-style-type: none"> Risk does not generally need to be managed any further (current controls are adequate), however the risk needs to be monitored for changes in circumstances and current control effectiveness. Risk generally may be accepted. 	10-14 High Risk <ul style="list-style-type: none"> Risk is unacceptable, risks must be further treated or removed to bring rating to medium Risks are to be re-assessed by Activities Manager
5-9 Medium Risk <ul style="list-style-type: none"> Risk needs to be regularly monitored for any changes and control/treatment effectiveness. Risk may be accepted after consideration. 	15+ Extreme Risk <ul style="list-style-type: none"> Unacceptable risk, urgent attention is required to treat or remove risks Management to consider elimination of activity

Risk Assessment Conducted by: *Program Manager, Lutanda Toukley*

Date of Risk Assessment: 29th May 2017

Date of Review: May 2018